



Burston and Shimpling Parish Council

Minutes of the Parish Council Meeting

Tuesday 21st March 2023 at 7.45 pm. The Space Burston

Present:

Nigel Frankland	NF	Chair
Alison Wakeham	AW	Responsible Finance Office (RFO)
Keith Cowley	KC	
John Mallows	JM	
Angela Belgrove	AB	
Anita Hughes	AH	PRoW Officer
Members of the public		4

122. Apologies for Absence

County Councillor B. Duffin, District Councillor J Easter – both Councillors are in purdah due to the forthcoming elections – accepted

123. Declarations of Interest regarding Agenda items - none

124. Adjournment of the meeting for public participation, County and District Councillor

reports: Co. Cllr. B. Duffin sent a report enclosed in minutes. Dist. Cllr. J Easter sent a report, enclosed in minutes

Additional reports:

Claire – the Community Café is planning to televise the King's Coronation – the Parish Council have forwarded the grant application from SNC for the Coronation event, Claire will complete and return to Clerk. It is planned that this will be a family event, alongside fundraising for the School - towards the goal of an outdoor classroom with benches and storage. It was hoped that an advert would go in The Planet (the closing date had been missed), the Parish website, noticeboards, Village email will all be contacted. Activities suggested were: a Chocolate Tombola, decorating crowns, art/craft activities, cakes etc., the aim is to make it affordable for all - volunteers would be appreciated. Cllr. K. Cowley offered to forward contact details of additional funding for the Friends & Community Kitchen/Shed

Phil - expressed concerns when dropping the flagpole alone. Reassurance was offered that it was fibre glass and light enough to manage

The BARN Volunteers have offered to offer the remainder of the costs on the petanque court from the community funds. Any volunteer help would be appreciated in preparing and laying the court - the grass needs to be cut, the sleepers have been delivered and receipts will be forwarded to the Clerk.

The Chair thanked members of the public for their contributions

The meeting resumed at 8.21 pm

125. Approval of the minutes from the Parish Council Meeting held on the 10th January 2023

The minutes were adopted as a true and accurate record. It was resolved to approve the minutes, proposed Cllr. A. Wakeham , seconded Cllr. A. Belgrove , unanimous approval from those present at that meeting.

126. Matters Arising from the minutes not on the agenda

126.1. [minute 114.2] Basketball Area: Cllr. K. Cowley supplied a cost for the fencing, it was resolved this was the best option to go for, volunteer help would be needed to erect the fencing, a link will be circulated

126.2. [minute 114.3] There had been a successful weekend of planting trees – some whips were planted along the lane to Shimpling Church, the replacement Mulberry tree on the Recreation Ground, along with a further hundred on site had been planted, a further 400 whips had arrived, with the aim of planting by the end of April – dates to be circulated by Cllr. K. Cowley

126.3. [minute 114.4] to date £482.00 has been donated towards the costs of the pétanque court

126.4. (min.14.6) Cllr. A. Hughes updated the Council on the ‘Warm Rooms and Community Kitchen’ initiative at the School. Bev and Ginni continue co-ordinate the well-attended supper sessions on a Tuesday evening, there are food donations for those in need. The offer of the grant money from ForFarmers Mill will be transferred once the bon fide account had been completed. The intention is to continue the sessions after the end of March, details of it will be added to the ‘Welcome Pack.’ Car parking on The Green is not permitted – it was noted a number of cars were using the Green, which has restrictions similar to commons. During wet weather the grass is being churned Cllr. N. Frankland will talk with Ginni and Bev.

126.5. (min. 119) Don Swanton - Cllr. A. Belgrove stated that nominations would close the following week (31st March), there had been responses supporting the same group, if no other suggestions came forward there would be no necessity for the Committee to meet. Cllr. A. Belgrove will arrange for the engraving, the presentation could be made on a Tuesday 25th April, at some point between 4.30 – 6.00pm.

127. Correspondence – see Appendix I for list

128. Finance

128.1. Schedule of Payments and Receipts as distributed at the meeting

BACs No.	Payments to:	Payments for November - December
P22/78	P. Newby	Hedge cutting on Recreation Ground
P22/79	SNC	Annual Dog bin charges
P22/80	Burston PCC	Annual Grounds maintenance grant
P22/81	T. Playford	New P.C. noticeboard for Shimpling
P22/82	Glasdon	Litter bins x2 – bus shelter/Rec. gr.
P22/83	A.Baker	Clerk's salary – February + Airpotsx2
P22/84	HMRC	PAYE – 4 th quarter Jan. – Mar.'23
P22/85	A.Baker	Clerk's salary – March + office allow.
P22/86	The Space	Venue Hire x 2 – 21 st Mar. & 24 th Mar
P22/87	A Wakeham	Web charges 4 th quarter

Statements been circulated, no queries to date; all the big expenditures came out of the Asset fund account - bins for the Recreation Ground; Payments: A copy of the January/February payments and receipts were attached to the paper files. It was resolved to approve all payments for January/February, proposed Cllr. K. Cowley, seconded Cllr, N. Frankland, agreed by all.

128.2. Statement of Accounts

To resolve to approve monthly statement of accounts for January and February as circulated prior to the meeting. It was resolved to approve the statement, proposed Cllr. A. Belgrove, seconded Cllr. A. Wakeham, agreed by all.

129. Highways and PRoW:

129.1 Highways: (i) SAMs data report - Cllr. J. Mallows stated that the last report had been circulated, the data still causing slight issues. At present the SAMs machine is sited on Diss Road, the next location will be in Shimpling to aid issues of speeding. Speed Watch - it was reported that a parent had mentioned the Police were carrying out a speeding trial, number of vehicles exceeding the limit had been recorded. The Chair thanked Cllr. J. Mallow for his report and thanked the members of the Speed Watch team. **(ii) missing finger post** – the old finger post at the top of Durbridges Hall was still missing. Highways removed the and reported that the job was completed on the 27th September. However there is no sign there - a photo of the previous sawn off post was sent, there was no evidence that a second post had been erected. **ACTION** - Highways agreed to investigate

129.2 PRoW : (i) PRoW report – Cllr. A. Hughes reported that the post at Elbow Cottage remains on the ground, along with one in Audley End - it appears this is dislodged regularly, a resident who walks regularly on this route will notify Cllr. A. Hughes of any issues **(ii) Shimpling BOAT update** – NCC now have a new head of legal, who is considering all the papers. The Head of Trails had been out to survey the track and found a fallen tree - Alex Mann has been notified

(iii) Other issues - the path from the road to St. George's Church in Shimpling is not recorded as a PRoW, only as a Church path (to be used strictly for access to the Church) and as a permissive path (the

Landowner has granted permission for it to be used as a path, but permission can be revoked at anytime).

130. Planning:

- 130.1.** Applications as received from South Norfolk and Broadland District Council - none
- 130.2.** Applications for consultation which have been received prior to the meeting and which members have been previously advised: none. It was noted that there are still issues relating to the land adjacent Dunroamin
- 130.3.** Receipt of Consultees reports on Planning Decisions South Norfolk and Broadland District Council: none

131. Annual Parish Meeting arrangements: A suggestion was made that the Don Swanton be presented on the 25th April, followed by the Annual Parish Meeting then a short Parish Council meeting. It was resolved to accept this proposal.

The Annual Parish Meeting agenda would include: the Chair's Report, which would be a verbal summary, a copy of the full report would be included in the APM Minute File. **ACTION** - The School would be asked to promote their Coronation Event, Bev or Ginni to talk about Community Kitchen, Pastor Sam and the Church to talk about their 'Community Youth Groups,' plus a discussion to replace the Village sign in Burston and the available options.

132. Elections update: applications from the current Councillors had been completed. The Clerk agreed to take them all to Norwich in due course. **ACTION** - it was agreed further posters, reminders about photo ID would be displayed on noticeboards and the website in the run-up to the election on Thurs. 4th May .

133. Ditches and Waterways: Cllr. K. Cowley reported there may be a potential problem at Shimpling Hall, he will contact Alex Mann for assistance.

133.1 Waterways meeting – this does not appear to have moved forward at all, due to the Environment Agency's involvement – a request for a revised business plan, has resulted in possible delay until the autumn

133.2 the ditch near to the Recreation Ground - this requires clearing – **ACTION** – Clerk to contact Excite Solutions for a quote – the bottom of the ditch needs to be scraped as the water is not flowing, Cllr. K. Cowley will meet to discuss with Excite.

134. Recreation Grounds report:

134.1. see the pétanque update at item 124. It was noted that the playing area is known as the 'piste' not a court.

134.2. swing log repair – as this has rotted and broken, it was suggested that it may be worth replacing the other three posts. **ACTION** - Clerk to contact NGF and EPS to quote for the repair.

134.3. Cllr. K. Cowley delivered a short talk at a recent NWT conference – the presentation went well, and was an interesting day. Some additional plants were donated for the wildflower bank/bund area; Cllr. K. Cowley will also meet to review the ‘end of the project’ with a member of NWT.

135. Diss & District Neighbourhood Plan update - there has been a query relating to the number of houses and their location in Scole, once this has been clarified it will be ready for the Examiner.

136. Spring Litter pick - Cllr. A. Belgrove confirmed the date as Sat. 22nd April, 9.30 – 12.30 from Church Green. **ACTION** - Cllr. A. Belgrove will circulate by email the areas to be cleared, the poster has been prepared, the website and Facebook will advertise the event.

137. New residents - Cllr. N. Frankland, circulated an invitation to all new residents inviting them to a social evening to meet, chat, ask answer questions, refreshments will be provided at The Space on Friday 24th March from 7.30pm onwards. **Action** - Clerk to book the venue

138. Village sign – Cllr. J. Mallows had circulated various thoughts, designs, materials to all Councillors. He suggested the removal of the old post, use of a drop in iron post, rough costs at present including the artwork are in the region of £600.00, Tommy Bloomfield had offered to prepare the ground works. **ACTION** - Cllr. J. Mallows will prepare a presentation for the Annual Parish Meeting to provide feedback, a grant can then be sought which can be aided by the Asset Reserve account.

139. Coronation of King Charles III

The School has detailed the programme of events at item 124. The Parish Council would be prepared to offer the SNC grant towards the School event - if the School can complete the form, the Clerk will add the bank details – once the grant is confirmed the School can pass the invoices to the Parish Clerk for payment

140. St. George’s Day Service – Shimpling Church – Cllr. N. Frankland proposed to do a leaflet drop round Shimpling village, advertise on the Facebook page and website, for Sunday 23rd April at 3.00pm.

141. Receipt of the following: SNC had circulated a copy of the Code of Conduct, requesting that Parish Councils agree to follow this policy – **ACTION Clerk to** inform SNC that the Parish Council has already agreed to follow this code via NALC.

142. The date and place for the next meeting

Date: 25th April 2022 7.00pm Strike School venue to be confirmed.

Agenda items: a minimal agenda as the Annual Parish Meeting will follow.

The meeting closed at 9.30 pm

APPENDIX I - Schedule of Correspondence - not on the agenda MINUTE 115 - 10th January 2023

Email and Post

	Subject	From	Contents	ACTION
1	Weekly Planning lists:	Cllrs/SNC	Decisions & new planning applications	Fwd to All
2	Weekly Digest	Rural Services Network	Weekly news around the country	
3	Weekly News	Community ACTION Norfolk	Updates from CAN	Fwd. to All
4	Newsletter	NALC	Various info.	Fwd. to All
5	Wellbeing	SNC	Regular updates	Fwd. to All
6	Rough Sleepers	SNC	Bi-monthly count	Fwd. to All
7	Business case for work in Shimpling – re floods	M. Philpot WLMA	Request for evidence	Fwd. to All (21/11)
8	Unowned track in Shimpling – tree issue	NF/Land Registry/Highways	Update on progress	Fwd. to All (22/11)
9	Folding tables	SNC – Jenny Bloomfield	Collection of tables	Fwd. to All (23/11)
10	Warm Rooms	NF to Unite Union	Use of Strike School	Fwd. to All (23/11)
11	Grant funding	Groundworks/Tesco	Award of grant monies	Fwd. to All (24/11)
12	Speedwatch	NF/School	Session with young people	Fwd. to All (25/11)
13	Bressingham theft	Police	Theft in Bressingham Steam Museum	Fwd. to All (28/11)
14	Village sign consultation	NF	Repair or new	Fwd. to All residents on mailing lists
15	Tree planting	KC	Proposed dates	Fwd. to all concerned
16	Warm Rooms	AH/NF/ForFarmers	Various emails for use Strike Sch., funding etc.	Fwd. during early Dec.
17	External Auditors	SAAA/PKF Littlejohn	Details of apt. of external auditors for next 5 years	Fwd. to AW/NF(5/12)
18	Parish Precept	SNC	Setting the precept	Fwd. to All (5/12)
19	PROW	NCC/AH	Fingerpost near ForFarmers	Fwd. from AH to All (11/12)
20	Flag days	NF	Throughout year	Fwd. to All (6/12)
21	Electoral roll	SNC	New password info	Received 9/12
22	Village Gate entry	Various via KC	Quotes for gateway boards	Fwd. to All
23	Bank Statements	Lloyds	Statements	AW / Clerk filed

APPENDIX II – MINUTE 117.3 – Summary DDNP Consultation
Diss and District Neighbourhood Plan
Regulation 16 Consultation Responses – Summary

There were 53 written responses.

Developers 19
County/District Councils 12
Natural England, Sport England, Historic England 4
Norfolk Constabulary 3
Anglian Water 1
Water Management Alliance 1
MOD 1
Individuals 12

The Police had responded with the same comments about reducing crime on 3 of the Diss site allocations.

Observations: Quite a few of the ‘oppose’ were to specific sites allocated for housing. So, for example to double or enlarge the number of houses on 1 site and remove others. The detailed comments from Mid Suffolk were typos and references where supporting documents have been reviewed or changed since the Plan was updated in the Summer and therefore very helpful.

For Burston and Shimpling – suggestions for the cycle track from Market Lane to Diss. Some are constructive. Unfortunately, the track path has been taken as set in stone from a very broad brush map. So many of the objections aren’t actually valid for the precise route since it would clearly have to be fully agreed with landowners if it was going to be built. Costs and maintenance were also mentioned – this isn’t part of the remit of the DDNP but would be for the body responsible (probably Diss Town Council with South Norfolk) if it ever came to be built.

Policy DDNP9, Land west of Gissing Road, Burston. Not surprising SNC comments support our preferred site. As stated below:

The Council welcomes the inclusion of an allocation policy within Burston. This policy meets the indicative housing requirement for Burston, is consistent with the Government’s objective of significantly boosting the supply of home and is in general conformity with the emerging policies for Greater Norwich.

Anglia water commented :

25 homes We note that the supporting text states that Anglian Water has advised of constraints to the provision of sewerage infrastructure in this location. This is because Burston Station Road water recycling centre (WRC) only serves a small number of properties, therefore, even a relatively small development (of 25

dwellings or less) may have a disproportionate impact on the WRC, and it is likely that WRC improvements would need to be delivered through the business planning process. Further assessment would need to be undertaken by Anglian Water to confirm exactly what the infrastructure impact would be, and developers should engage with our pre-development team at an early stage to enable us to understand the potential impact a new development may have on our assets. The applicant/developer may also examine alternative foul water disposal solutions, including a dedicated package treatment plant. There are Anglian Water assets along the eastern boundary of the site and therefore we suggest the standard wording should be included as a policy requirement:

- the safeguarding of suitable access for the maintenance of foul drainage infrastructure.

There is opposition to Gissing Road from a neighbour who will lose their view.

In general though it is encouraging that we had some respondents.